



AMERICORPS STUDENT FREQUENTLY ASKED QUESTIONS

Before seeking admission to a program at S-TESL you must be sure you meet the admission requirements outlined at:

<http://schooloftesl.org/admissions/requirements.html>

I have an Americorps Education Award I'd like to use to take classes at the School of Teaching ESL? (S-TESL). How do I get started?

Contact Kim Darcy, Program Coordinator, at hasegawa@spu.edu for program advising. Kim will be your Americorps advisor at S-TESL for the duration of your studies. This first contact ensures you meet the [program requirements](#) for your course of study.

I've been in contact with Kim Darcy, what are the next steps?

1. You will discuss with Kim the costs of attendance at S-TESL and how you may apply your Americorps award. See below for "What does my award cover...?" Cost of attendance varies, depending on format of study and classes chosen.
2. Kim will email the link to the Americorps student pre-registration form. Do not use the public pre-registration form on the S-TESL site.
3. Submit the pre-registration form for review. Following review by S-TESL admissions, a Seattle Pacific University staff member will contact you to complete course registration.
4. 3 – 4 weeks before your course begins, S-TESL will email a course information packet with the preparation material you'll need to prepare for your studies.
5. (optional) Arrange to pick up your text books from S-TESL.

How Soon Should I Apply?

Due to the processing time required for Americorps payments we recommend starting the process far in advance of your course start date. 6-8 weeks prior to the class start date is optimal, but under certain circumstances late admissions can be accommodated. Keep in mind, certification and other documentation may be delayed if Americorps processing is begun later than the optimal time frame.

What does my award cover at the School of Teaching ESL?

S-TESL, on behalf of Seattle Pacific University, can only certify education expenses. Educational expenses we can certify include:

- Tuition
- Materials and/or Technology fees
- Required Textbooks – **only if** you are able to pick them up in person at the S-TESL office, or you will be having them mailed* to a US address. *Shipping/Handling fees apply.